

2017-02-15

ANNOUNCEMENT OF INQUIRY

In regard of realizing by Inter – folia Sp. z o.o. with its seat in Poland , Pabianice 95-200 157/159 Partyzancka street the project:

„Implementation of new technology of production innovative EKO punched pockets for documents”

we hereby make a request.

1. ORDER DESCRIPTION

Subject of the order		Quantity	Description and technical requirements
Set of devices for configuration EKO punched pockets for documents line with assembly	Punched pockets maker	1	<ul style="list-style-type: none"> - working width 2 x 250 mm (4 -up production) - mechanical output to 225 cycles/min. - main drive: AC servo motors - 4 roll unwinding stands with non-stop system - frame with folding equipment - roller assembly for feeding the foil with a complete electrical and pneumatical installation for the machine - PLC steering - complete welding press consisting of drive system, sealing unit, welding frame and repressing unit - punching unit mounted on frame with adjustment system - cross cutting unit - product output system with vacuum conveyor belts and jonisation bars - complete electric, pneumatic and control system - central operation terminal - chiller for the switch cabinet
	Roll folding station	4	<ul style="list-style-type: none"> - forming reinforced side flap section - folding section - pressing section - heating section - sensor system to control the film webs

	Hot stamping unit	4	<ul style="list-style-type: none"> - for printing at any position of the product - pneumatically driven
	Rejects sorter	1	<ul style="list-style-type: none"> - unit for automatic sorting waste of material and rejected products - waste suction unit - pneumatically driven
	Quality control system	1	<ul style="list-style-type: none"> - automatic monitoring of the position of the cross welding seam to the cross cutter by vision sensors - scanning range : 100 mm x 100 mm - electric equipment
	Stacking unit	1	<ul style="list-style-type: none"> - stacking and take over unit - rotating belts with transport of the pockets stacks - synchronised rotating gripping tongs
	Packing unit with labelling function	1	<ul style="list-style-type: none"> - working width 200 mm – 500 mm - height of the pack to 100 mm - mechanical output 40 cycles /min - sheet feeder (to place inlay sheet on the product set) - complete electrical, pneumatic and control system - integrated with main pocket maker machine

2. PURCHASER AND PERSONS AUTHORIZED TO CONTACT WITH TENDERS

INTER-FOLIA Sp. z o.o.
 157/159 Partyzancka str.
 95-200 Pabianice
 Poland
 Tel. + 48 42 227 10 04
 Fax: + 48 42 215 50 10

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3. CONDITIONS FOR PARTICIPATION OF POTENTIAL TENDERERS IN THE PROCEDURE

- a. The Tenderer shall be licensed to conduct a specific business or activities.
- b. No declaration of bankruptcy has been filed against the Tenderer, no bankruptcy proceedings are pending and the Tenderer has not been declared bankrupt.
- c. Economic and financial standing of the Tenderer shall ensure that the the contract will be performed.
- d. The Tenderer shall perform the contract personally without using subcontractors.
- e. Partial tenders shall not be admissible.
- f. Variant tenders shall not be admissible.

4. TENDER EVALUATION CRITERIA, INFORMATION ABOUT WEIGHTS, THE METHOD OF AWARDING SCORES

item	Criterion	Score weights	The method of awarding scores
1.	Price	40	$PKT C = W * Cmin / Cb$ PKT C – number of points for the criterion of price Cmin – the lowest offered price Cb – price of the evaluated offer W – weight of criterion
2.	Technical parameters	40	$PKT T = W * Tb / Tmax$ PKT T – number of points for the criterion of technical parameters Tmax – the largest number of points awarded to the tender *) Tb – the number of points allocated to the study offer *) W – weight of criterion *) the sum of points awarded by the members of the tender committee. Each member of the committee admits from 0 to 5 points.
3.	Quality	20	$PKT J = W * Jb / Jmax$ PKT J – number of points for the criterion of quality Jmax – the largest number of points awarded to the tender *) Jb – the number of points allocated to the study offer *) W – weight of criterion *) the sum of points awarded by the members of the tender committee. Each member of the committee admits from 0 to 5 points.

5. THE DEADLINE FOR AND METHOD OF THE SUBMISSION OF TENDERS

2017-02-28

INTER-FOLIA Sp. z o.o.
157/159 Partyzancka str.
95-200 Pabianice
Poland

- personally or by mail as a hardcopy,
- as a soft copy (a scan of the original tender signed by persons duly authorized to represent the Contractor)

Any offer should include name and address of the tenderer, order description with technical specification, price and information of date and terms of delivery, guarantee and payment conditions.

6. DATE AND PLACE OF SELECTING A TENDER

2017-03-01

INTER-FOLIA Sp. z o.o.
157/159 Partyzancka str.
95-200 Pabianice
Poland

No public opening of the tenders is contemplated.

7. CONTRACT EXECUTION DATE

2018-02-28

8. PLACE OF DELIVERY AND ASSEMBLING

INTER-FOLIA Sp. z o.o.
157/159 Partyzancka str.
95-200 Pabianice
Poland

9. THE EXCLUSION OF CONTRACTORS FROM THE PROCEDURE

The Contracting Entity will exclude entities that have capital or interpersonal links with the Contracting Entity from the procedure.

The capital or interpersonal links shall mean mutual relationships between the Contracting Entity or persons authorized to commit the Contracting Entity or persons that perform activities related to the preparation and carrying out the contractor selection procedure on behalf of the Contracting Entity and the Contractor.

The Contractor is obliged to submit a declaration to certify that there are no grounds for the exclusion from the procedure – Annex No 1.

10. OTHER INFORMATION

- a. By submitting a tender the Tenderer consents to disclose details of the tender to the public. The Tenderer has the right to refuse consent to disclose technical details of the subject-matter of the contract.
- b. The Contracting Entity reserves the right:
 - to change the terms of awarding the contract,
 - to cancel the procedure,
 - not to select any of the submitted tenders without giving a reason,
 - to omit to consider any tender non-compliant with the requirements of this enquiry.

The Tenderers are not entitled to any claims against the Contracting Entity in the event of the above circumstances.

The Contracting Entity informs that the procedure is not based on the act of January 29, 2004 Public Procurement Law and, therefore, remedies laid down in the act are not available.

Annexes: a declaration of a lack of grounds for the exclusion from the procedure.

Annex No 1

**A DECLARATION OF A LACK OF GROUNDS
FOR THE EXCLUSION FROM THE PROCEDURE**

I herewith declare on behalf of the Contractor that there are no capital or interpersonal links between the Contracting Entity and the Contractor

.....
(name of the Contractor)

The capital or interpersonal links shall mean mutual relationships between the Contracting Entity or persons authorized to commit the Contracting Entity or persons that perform activities related to the preparation and carrying out the contractor selection procedure on behalf of the Contracting Entity and the Contractor, specifically including, without limitation:

.....
Place, date

.....
Signature(-s) of person(-s) authorized to represent the Contractor